

CQC Inspection Reports for GP Surgeries in Brighton and Hove – Safeguarding Findings

Practice	Last report	Rating	Safeguarding issue	Chaperoning issue	DBS checking issue	References to chaperoning, DBS checks and safeguarding concerns
Ardingly Court Surgery	Sept 2014	Unrated			X	The CQC found that the practice had not carried out Disclosure and Barring Service (DBS) checks in accordance with Schedule 3 of the Health and Social Care Act 2008 (Regulated Activities). This means that DBS checks were not recorded and kept in staff files despite the overall good rating.
Brighton Homeless Healthcare	Aug 2015	Good				No issues to report
Brighton Station Health Centre	Feb 2014	Unrated				No issues to report
Broadway Surgery	Sept 2014	Unrated				No issues to report
Charter Medical Centre	Nov 2014	Unrated			x	The CQC found that a risk assessment had been undertaken in respect of clinical staff during the recruitment process. However, there were no similar risk assessments or decision making processes in respect of non-clinical staff that had contact with patients; for example chaperones. In these cases there was no current DBS check.
Central Hove Surgery	Sep 2014	Unrated				No issues to report
Hove Medical Centre	Oct 2014	Unrated				No issues to report
Hove Park Villas Surgery	Sept 2014	Unrated		X	X	The CQC found that information within staff files was inconsistent. Most files did not include copies of interview notes a curriculum vitae or application form, copies of references taken, an occupational health check, an induction checklist and

						<p>evidence of a Disclosure and Barring Service (DBS) check as appropriate. The practice manager said that they had not risk assessed which non-clinical staff required a DBS check. This included staff who had been trained to undertake chaperone duties to support patients</p> <p>The report said that all staff had recently received mandatory training in basic life support and safeguarding. The practice had not undertaken a training review to identify future training for staff. There was no system for recording mandatory training or monitoring systems to identify when staff were due for an update. Please note that this practice is however currently being inspected.</p>
Lewes Road Surgery	Aug 2014	Unrated	X			<p>At its inspection on 19 November 2013 the CQC found that the practice was non-compliant in four of the five key areas explored through the CQC inspection process. It was found that not all staff had received appropriate training in relation to safeguarding children and vulnerable adults. However, the August 2014 visit confirmed that this was now taking place.</p>
Links Road Surgery	Nov 2014	Unrated		X	X	<p>The CQC found that information within staff files was inconsistent. Most files did not include copies of interview notes, a curriculum vitae or application form, copies of references taken, an occupational health check, an induction checklist and evidence of a criminal records check via the Disclosure and Barring Service (DBS). Members of staff were not able to remember if criminal records checks via the Disclosure and Barring Service (DBS) were undertaken by their current employer.</p> <p>The report said that some staff who had been trained to become chaperones had not received a DBS check. The provider could not assure themselves that staff undertaking these duties were suitable to work with vulnerable adults and</p>

						children.
Manor Practice	Jan 2015	Good			X	The CQC found that identification documents for staff had not been included in personnel files and risk assessments had not been undertaken for non-clinical staff with regards to criminal record checks.
Matlock Road	Oct 2014	Unrated	X		X	The CQC found that the provider did not operate effective recruitment procedures to ensure suitable people were employed for the purposes of carrying out regulated activities. Suitable checks were not consistently carried out and there were no risk assessments in place for why some staff had not had a DBS check. They found a training schedule from May 2012, but there was no indication of when this training was due to be refreshed to ensure all staff were up to date with current guidance. The CQC reported that the practice had made one safeguarding alert in the past year, but had not informed CQC. This meant that there were potential risks to patients' safety if staff were not aware of what best practice was.
Mile Oak Medical Centre	Sept 2014	Unrated		x	x	The CQC found that some administrative staff acted as a medical chaperone as part of their duties, which could involve them being left alone with patients. Without a criminal record check the provider could not assure themselves that staff undertaking these duties were suitable to work with vulnerable adults and children
Montpelier Surgery	Sept 2014	Unrated				No issues to report
New Larchwood Surgery	May 2015	Good				No issues to report
North Laine	May	Unrated			X	In May 2014 the CQC visit identified concerns regarding the

Medical Centre	14					practice's whistleblowing and safeguarding vulnerable adults policies – specifically that it did not have a safeguarding adults policy in place for staff to refer to. Please note that this practice is however currently being inspected.
Pavilion Surgery	Aug 2015	Good		X	X	This surgery was rated 'requires Improvement' under the 'safety' heading of the inspection criteria. The CQC found that not all staff undertaking chaperone duties had received Disclosure and Barring Service (DBS) checks, or a risk assessment to evaluate whether or not a DBS check would be appropriate. For example two new clinical staff had started in post without a completed criminal record check via DBS or sight of a criminal record check via DBS from a previous employer.
Portslade Health Centre Medical Practice	Aug 2014	Unrated				The CQC found that some staff who had been trained to become chaperones had not received a CRB/ DBS check because the practice had made decision based on a risk assessment not to undertake these. Therefore the practice could not assure themselves that staff undertaking these duties were suitable to work with vulnerable adults and children. Following discussion at inspection the practice reviewed their risk assessment and DBS checks have been undertaken for these members of staff.
Regency Surgery	Sept 2014	Unrated	X			The CQC noted that noted that mandatory training for staff was out of date. However this had been recognised by the practice and plans had been put into place to ensure that all staff were able to complete training necessary for their role before the end of the year.
Sackville Medical Centre	Sept 2015	Good				This surgery was rated 'requires Improvement' under the 'safety' heading of the inspection criteria. The CQC found that most staff had received relevant role specific training on safeguarding, however one of the GPs had not attended Level Three training. They reported that there was no central record

						of GP mandatory training and they were told that GPs were responsible for their own training updates.
School House Surgery	Nov 2014	Unrated			X	In November 2014, the CQC found the practice had not always ensured the appropriate risk assessment processes with regard to decision making when employing staff. Please note that this practice is however currently being inspected.
Seven Dials Medical Centre	Nov 2013	Unrated			X	The CQC found that reception staff signed a declaration that they had no criminal convictions but there were no checks made with the DBS. There was no risk assessment process in place to establish if a DBS check might be appropriate. The registered manager took action in the 48 hours following the visit however and completed risk assessments for all staff at the practice were forwarded to the CQC. This assessment demonstrated that no further DBS checks were required at the time. Please note that this practice is however currently being inspected.
The Avenue Surgery	June 2015	Good				No issues to report
The Hove Clinic	Mar 2014	Unrated			X	CQC inspectors saw records of a completed CRB check of a member of staff working at the clinic, but noted that the checks had been done in 2008.
The Practice North Street	Sept 2015	Requires Improvement				This surgery was rated 'requires Improvement' under the 'safe' 'effective' and 'well Led' and 'responsive' headings of the inspection criteria.
The Practice Whitehawk	Sept 2015	Requires Improvement		X		This surgery was rated 'requires Improvement' under the 'safe' 'effective' and 'well Led' headings of the inspection criteria. The CQC found that staff had not always received training appropriate to their roles, specifically in relation to the Mental

						Capacity Act 2005 and training for administrative staff who undertook chaperone duties.
The Practice Willow House	April 2015	Good		X		The CQC found that all nursing staff, including health care assistants, had been trained to be a chaperone. Some receptionists had also undertaken chaperone duties but had not received specific training. The CQC reported however that staff they spoke to appeared to understand their responsibilities when acting as chaperones.
Warmdene Surgery	Nov 2014	Unrated				No issues to report
Wish Park Surgery	Jan 2014	Unrated		X		The CQC found that not all the staff in the practice who acted as a chaperone had received chaperone training.
Woodingdean Surgery	Feb 2014	Unrated				No issues to report